

2-8-2017

## Deadlines for Submission of Written Statements or Other Material

**Meeting Dates: July 19, 2017  
and July 20, 2017  
(Applications due by 5/17/2017)**

<b>Date Due</b>	<b>Type of submittal</b>
Wednesday, June 21, 2017	Affected party's submittal **
Thursday, June 22, 2017	Applicant's reply to staff questions and final written submittal

**\*\*Any written statement from an affected party, regardless of who submits the statement, must meet this deadline to be considered. If the applicant submits letters from affected parties, these must be submitted by this date. Please note that all information contained in an affected party letter is considered public record, available for public inspection, copying, and disclosure under Iowa Open Records Law - Iowa Code Chapter 22.**

Written submissions received by the department after the deadlines established in this notice shall not be considered by the department or the council unless submitted at the public hearing solely to support oral testimony or upon a showing of good cause. **Applicants and affected persons shall submit seven copies of all written materials. (IAC 641—202.6(2))**

The applicant, affected persons, or their designated representatives shall be given the opportunity to make oral presentations to the council. Other interested persons may be given the opportunity to make oral presentations to the council. (IAC 641—202.6(3))

Oral testimony that simply duplicates material received in writing will not be heard. The applicant and affected persons shall present only one witness for each issue raised unless permission is requested and granted by the chairperson. (IAC 641—202.6(4))

All questions to an applicant or affected person presenting oral testimony shall be directed from the council or council staff unless permission is requested and granted by the chairperson. Persons making oral presentations to the council are not expected to be placed under oath. (IAC 641—202.6(5))